

Town of North East  
Zoning Review Committee  
NorthEast-Millerton Library Annex  
July 15, 2020

Present: Edie Greenwood, Dale Culver, Bill Kish, Julie Schroeder, George Kaye, Dave Sherman,  
Ed Downey  
Guest: Chris Kennan

The Chair called the meeting to order at 7:05 pm.

Edie Greenwood welcomed the committee. She told those present that the eighth appointed committee member, Betsy Trotta has decided to withdraw from the ZRC leaving it as a committee of seven.

The first order of business of the ZRC is to select a planning consultant. The committee reviewed a draft of a request for proposal that will be sent to the four planners who have expressed interest. Several clarifications were made to the Project Scope section and the Chair will send the revised RFP to the planners with a proposal return date of Thursday August 6<sup>th</sup>. Proposals will be circulated to the committee as they are received.

Several committee members noted that extensive work on definitions has been done by a previously constituted ZRC that was disbanded in 2010. The documents developed by this former committee are stored in the Town Hall attic and will be retrieved and reviewed.

Ed Downey suggested that prior to our next meeting, the committee develop questions to ask the planning consultants we invite to interview.

It was decided that Tuesday meetings worked best for the committee members. At this point, 7:00 pm meetings were agreed to with the possibility of late afternoon meetings in the winter and early spring. As the Town court is held on Tuesdays, in person meetings will need to be held in the NorthEast-Millerton Library Annex. It is the intent that ZRC meetings will not exceed two hours.

The Governor has extended his executive order to allow municipal meetings to occur via Zoom. While the executive order is in place, the ZRC will consider holding consultant interviews and meetings via Zoom. Bill Kish agreed to be the Zoom host for virtual meetings.

During the public comment period, Chris Kennan thanked the committee members for their willingness to serve on the ZRC. He went on to say that he values the collective experience in land use matters that this committee brings to the table and looks forward to monitoring the ZRC's progress as the process proceeds.

The next ZRC meeting will be set after August 6<sup>th</sup> when we have all the proposals to evaluate.

The meeting adjourned at 7:55 pm.

Edie Greenwood  
ZRC Chair